



**Commission on Population and Development**  
**Forty-seventh session**  
**Assessment of the status of implementation of the**  
**Programme of Action of the International Conference on**  
**Population and Development**  
**7-11 April 2014**

Population Division, United Nations, New York, NY 10017

tel.: 1 (212) 963 3179 • fax: 1 (212) 963 2147

*Information for participants*  
*3 April 2014*

**Time and venue of the meeting**

The meeting will take place at United Nations Headquarters in New York. The United Nations complex is located between 42<sup>nd</sup> and 48<sup>th</sup> street on First Avenue. The plenary will be held in Conference Room 1 of the Conference Building, located in the United Headquarters. The opening session on 7 April will start on 10.00 am. Participants are advised to be in the conference room by 9.45 am.

For informal consultations, please consult the UN Journal on a daily basis. The informal consultations are a closed meeting, only open to Member States.

Special arrangements will be made so that NGOs can follow the plenary meetings. For the latest information on NGO participation, please consult <http://www.unpopulation.org>.

For the organization of work, please see:

<http://daccess-dds-ny.un.org/doc/UNDOC/LTD/N14/210/87/PDF/N1421087.pdf?OpenElement>

For the latest news on the meeting, please consult the United Nations Journal:

<http://www.un.org/en/documents/journal.asp>

Some events will take place in the North Lawn building (see map below).

**Grounds passes**

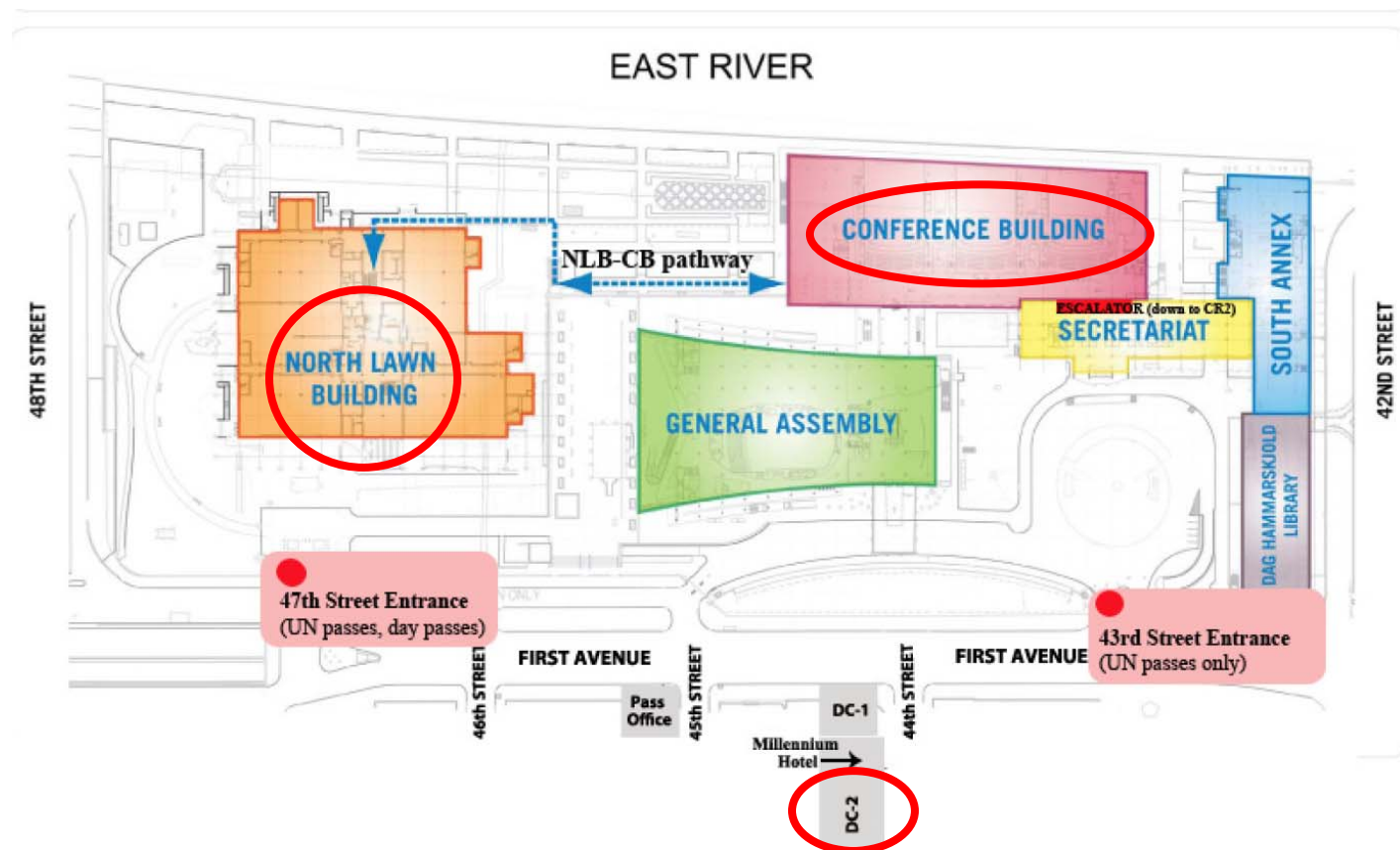
Permanent Missions to the United Nations in New York need to obtain grounds passes for members of their delegations directly from UN Protocol. The Population Division will only obtain grounds passes for invited guests, such as keynote speakers, and will inform them accordingly. Persons with a valid United Nations grounds pass or a United Nations Laissez Passer are required to bring these with them in order to obtain access to the meeting venue. For information on NGO participation, please consult

<http://www.unpopulation.org>.

**Hotel reservation**

Participants are requested to make their own arrangements for accommodation during the meeting. Below is a list of hotels located near the United Nations. Some of them may offer special rates. Upon your arrival to the hotel, you might be requested to show a copy of the invitation letter to the meeting or later your temporary ID card in order to receive the special United Nations rates. You can also use some popular websites for hotels: [www.expedia.com](http://www.expedia.com), [www.hotels.com](http://www.hotels.com), [www.orbitz.com](http://www.orbitz.com).

## Plan of United Nations complex



### Immigration requirements

Participants should contact their nearest United States of America embassies or consulates on visa requirements, and obtain the appropriate entry permit where necessary as early as possible. The official invitation letter is generally sufficient to be used as supporting documentation for visa (entry permit) request. Please contact us, should there be any issues with obtaining visa for the purpose of attending this meeting.

### Keynote speakers and panelists

The list of keynote speakers and panelists, including their bio and day and time of presentation can be viewed and downloaded from

<http://www.un.org/en/development/desa/population/commission/sessions/2014/index.shtml>

### Luggage

Participants are no longer allowed to bring luggage into the Secretariat building. Participants should therefore make arrangements with their respective hotels if they need to store their luggage.

### PaperSmart

Following a decision by the Bureau of the Commission on Population and Development, the PaperSmart model will be used for the meeting. All official documentation of the conference is already available electronically via the PaperSmart Portal in all six languages, see:

<http://papersmart.unmeetings.org/en/ecosoc/cpd/47th-session/agenda/>

There will be no active circulation of hard copies of documents. However, a Print on Demand feature will be available in the room, through which delegates can request a hard copy at the PaperSmart desk in the

conference room, or by using the Print on Demand option found on the PaperSmart web portal. Delegates will be able to email any document or statement to themselves from the portal. No log-in will be required to gain access to the portal. Delegations and participants on the list of speakers are requested to submit electronic versions of their statements to [PaperSmart@un.org](mailto:PaperSmart@un.org) as soon as available and at least two hours in advance of their designated speaking slot. The statements will remain embargoed until their time of delivery, after which they will become available to the public through the web portal.

### **Side events**

A list of side events can be viewed at:

[http://www.un.org/en/development/desa/population/commission/sessions/2014/side\\_events.shtml](http://www.un.org/en/development/desa/population/commission/sessions/2014/side_events.shtml)

### **Statements**

Statements and presentations will be posted on:

<http://www.un.org/en/development/desa/population/commission/sessions/2014/index.shtml>

and will be available through PaperSmart:

<http://papersmart.unmeetings.org/en/ecosoc/cpd/47th-session/agenda/>

### **Website of the meeting**

We encourage you to regularly check the website of the meeting for the latest updated and additional information at: <http://www.unpopulation.org>

### **Working languages of the meeting**

The meeting will be mostly conducted in English and most of the documentation will be in English. Translation into Arabic, Chinese, French, Russian and Spanish will be available.

### **Contact information**

Population Division

United Nations

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Or: [cpd47@un.org](mailto:cpd47@un.org)

## Hotels

Below you can find a list of hotels in the vicinity of the UN Headquarters.

UNITED NATIONS HOTEL LIST	PLEASE BE ADVISED THAT RATES AND AVAILABILITY ARE SUBJECT TO CHANGES	
Hotel Name	Hotel Address	Telephone#
Affinia	155 East 50th St	212-751-5710
Affinia Dumont	150th West34th St	212-481-7600
Algonquin	59West 44th St	212-840-6800
Ambassador	140 East 63rd St	212-838-5700
Ameritania Hotel	230 West 54th St	212-247-5000
Amsterdam Court	226West50th St	212-459-1000
Beekman Hotel	3 Mitchell Place	212-355-7300
Benjamin	125 East 50th St	212-753-2700
Bentley	500 East 62nd St	212-644-6000
Crown Plaza Hotel	304 East 42nd St	212-986-8800
D/Tree Metropolitan	569 Lexington Ave 53rd	212-752-7000
Eastgate Tower Hotel	222East 39th St	212-687-8000
Envoy Club	377 East 33rd St	212-481-4600
Fitzpatrick	141East 44th St	212-784-2520
Grand Hyatt New York	42nd - Park Avenue	212-883-1234
Hemsley Middle Town	148 East 48th St	212-755-3000
Hemsley New York	212 East 42nd St	212-490-8900
Hemsley Park Lane	36 Central	212-521-6239
Hilton Manhattan(Tudor)	304 East 42nd Street	212-986-8800
Marriott East Side	525 Lexington Ave	
Marriott Courtyard	866 Third Ave, NY, NY	
Marcel	201 East 24th St 3rd Av.	212-696-3800
Melrose Hotel	140 East 63rd St	212-838-5700
Millennium Un Plaza	1 Un Plaza	212-758-1234
Moderine	243 West 55th St	212-397-6767
Paramount Hotel	235 West 46th St	212-764-5500
Pod Hotel	230 E 51ST STREET	212-755-5029
Renaissance(Hotel 57	130 East 57th St, NY, NY	
Radisson Lexington	511 Lexington Avenue	212-755-4400
Roosevelt Hotel	45 East 45th at Madison	212-661-9600
Roger Smith	501 Lexington Avenue	212-755-1400
Shelburne Murray Hill	303 Lexington Avenue	212-689-5200
Southgate Tower Hotel	371 7th Avenue	212-563-1800
Surrey Hotel	20 East 76th St	212-288-3700
Warwick	65 West 54th St	212-247-2700
Dylan Hotel	52 East 44th St	212-338-0500
The Alex	205 East 45thst, NY	212-867-5100
Dream Hotel	210 West 55th Street	212-247-2000
70 Park Avenue -Kempton Hotel	70 Park Avenue NY	212-973-2400